

## UNOFFICIAL MINUTES FOR JULY 11, 2013

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on July 11, 2013. Donald Oswald opened the meeting with prayer and Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner  
William E. Koehler, Commissioner  
Donald Oswald, Commissioner  
Debra C. Lening, County Clerk  
Peggy Dunlap, Administrator

Minutes from the June 27, 2013 Regular Meeting was presented. Oswald made a motion, seconded by Koehler, to approve the Minutes as presented. All Commissioners voted affirmative.

The vouchers were reviewed. Two vouchers were questioned. Vouchers were approved and signed.

The agenda was reviewed. Oswald added items #13 – Upcoming SCEDD Meeting & #14 – E-Waste Update to Old Business. Koehler added item #6 – Box Scraper for Fair Grounds Maintenance to New Business. Koehler made the motion, seconded by Oswald, to approve the agenda with additions. All Commissioners voted affirmative.

Jeanne Sorensen entered the meeting at 9:15 a.m. as a visitor.

The Veterans Memorial ideas were discussed. One idea for a memorial has been received so far but others are still being worked on. The Commissioners will continue to receive ideas until the deadline.

A letter was sent to KCEDF regarding the alternate board member.

CTSI information regarding County Buildings was reviewed along with the firefighters' proposal to use the fire station for personal use. Per CTSI, the insurance will not cover for personal use and the Personnel Policy also states that County Buildings can not be used for personal use. The Commissioners would like to help the volunteers out but can not at this time due to the liability to the County.

Rodney Hopkins met with the Commissioners to tender his resignation as District 2 Road and Bridge Foreman to retire effective September 21, 2013. His final work day will be August 8<sup>th</sup>. Koehler made the motion, seconded by Oswald, to accept Rodney Hopkins' resignation and to thank him for his dedicated service for nearly 46 years. All Commissioners voted affirmative. Oswald made the motion, seconded by Koehler, to authorize Hopkins to appoint an interim foreman with Koehler's approval until the position can be permanently filled. All Commissioners voted affirmative. The Commissioners will send out a letter to all Road and Bridge employees to see if there is any interest in house before advertising to fill the position for District 2 Road and Bridge Foreman. A retirement dinner will be planned for Hopkins and his family.

The County-wide Fire District was again discussed.

The Health Care Guide position will be covered through Prowers County. Since the position requires extensive training, no one applied for the position locally.

EPA updates for the Maine Street hotel are still pending. Brownfield has accepted the grant application to do the job but has advanced no further. The project continues to be at a standstill. Numerous letters have been sent from the County to EPA and they assure the County that this project is number one on their list.

The playground equipment and grounds are being used behind the day care facility. The maintenance department will spray for weeds and re-lock the gate to the yard to keep people out, as it is a liability issue. The Commissioners discussed with all the equipment as no one has expressed an interest in starting a private-owned day care business. The Commissioners may write up bid specs to send out for selling all the equipment.

The Commissioners had a conference call the Dan Tate from SECED for a public hearing at 10:00 a.m.

Koehler made the motion, seconded by Oswald, to recess the Regular Meeting to go into a Public Hearing with the SECED Rehabilitation Program at 10:00 a.m. All Commissioners voted affirmative.

The Regular Meeting resumed at 10:18 a.m.

Hospital issues were discussed. Insurance coverage regarding the ambulances was discussed. The County carries liability insurance on the ambulances but the drivers and EMT's are paid by the Hospital and are therefore, covered by the Hospital's insurance. The Home Health building is going to be demolished as it is need of repair and is not safe. The Hospital is asking for county assistance. The Commissioners are willing to assist if the Hospital gets written clearance from the EPA. The van situation was again discussed. The Commissioners said the answer is no at this time as the van was purchased with grant funds and would need to remain with the County.

Eunice Weber met with the Commissioners with various items to discuss. She presented them with a Kiowa County Ambulance Service Emergency Medical Vehicle Driver Permit Application for Kirbi Stum. Oswald

made the motion, seconded by Koehler to approve Kirbi Stum as an ambulance driver. All Commissioners voted affirmative.

Weber said she was approved for a grant for an ambulance for Eads. Delivery of the ambulance will be in January, 2014. The ambulance that is being replaced will be moved to Sheridan Lake.

The Towner Bus Tragedy "Wayfinding" Kiosk lease was reviewed and needs to be signed. The lease is for \$10 per year for 20 years on .41 acres on Andy Prosser's property described as the SE1/4 of Section 23, T18S, R42W. This is located in Towner on the corner of Hwy 96 and County Rd 78. Oswald made the motion, seconded by Koehler, to sign the lease agreement. All Commissioners voted affirmative.

Jan Richards and Sharon Frazee with Kiowa County Economic Development Foundation (KCEDF) met with the Commissioners to discuss various items. KCEDF gave the Senior Citizens a lot to build their new center by Warranty Deed, described as:

A TRACT OF LAND LYING IN THE NE1/4SW1/4 OF SEC. 22, T18S, R48W, OF THE 6<sup>TH</sup> P.M., BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT THE NORTHWEST CORNER OF THE SW1/4 OF SAID SEC. 22 AS MONUMENTED BY A 5/8" REBAR AND 2" ALUMINUM CAP MARKED PLS 12103 AND CONSIDERING THE NORTH LINE OF SAID SW1/4, (AS MONUMENTED BY A SIMILAR REBAR AND CAP AT ITS EAST END), BEARING N. 89° 28' 57" E., WITH ALL OTHER BEARINGS CONTAINED HEREIN BEING RELATIVE THERETO; THENCE N. 89° 28' 57" E., ALONG THE NORTH LINE OF SAID SW1/4, A DISTANCE OF 1360.51 FEET; THENCE S. 0° 31' 03"E., 37.82 FEET TO THE TRUE POINT OF BEGINNING; THENCE S. 89° 41' 56"E., 142.00 FEET; THENCE S. 0° 31' 03"E., 200.00 FEET; THENCE N. 89° 41'56"W., 142.00 FEET; THENCE N. 0° 31' 03"W., 200.00 FEET TO THE TRUE POINT OF BEGINNING. THE TRACT CONTAINS 0.65 ACRES.

The Warranty Deed was recorded April 13, 2005. Since the Senior Citizens were not able to "own" the property, the property was transferred to the Board of Kiowa County Commissioners May 27, 2005 with a Quitclaim Deed. Since the Senior Citizens Center is going to be located on Maine Street instead of on this property, KCEDF would like for the County to return the property to KCEDF for re-purposing. Koehler made the motion, seconded by Oswald, to deed the lot back to KCEDF. All Commissioners voted affirmative.

Richards presented the Commissioners with the layout at the Fair Grounds for the Pedal the Plains event. She stated that a water line needs to be repaired to the Legion Hall so that the restrooms are functioning for guests at the event. There was much discussion regarding this matter. The condition of County Rd 49 that will be part of the route for the bicyclists was also discussed. They would like potholes repaired and "brooming" or sweeping to take place, if possible, to clean up the road way. Richards also reported that there would be someone in charge of cleaning the restrooms and paper products would be taken care of. She also stated that they will touch base with Mike Crain to see if he can be called on if needed.

Department of Emergency Management Director Nancy McCain met with the Commissioners to present the quarterly report for the EMPG grant. There was also discussion regarding the emergency tower notification and Code Red/911 calls. She also presented a document from the State requesting the Commissioners to appoint her as the Emergency Management Director. Oswald made the motion, seconded by Koehler, to sign the Colorado Division of Homeland Security and Emergency Management 2013 EMPG-LEMS Annual Program form appointing McCain as the director. All Commissioners voted affirmative. There was also discussion as to who is authorized to sign for financial claims for Emergency Management reimbursements. Oswald made the motion, seconded by Koehler, to have an email sent authorizing the Administrator and the Emergency Management Director to sign for financial claims for Emergency Management reimbursements. All Commissioners voted affirmative.

The Commissioners continued to discuss Pedal the Plains issues. They further discussed the issue of the water lines at the Legion Hall. The lease states that the Lessee (American Legion) is responsible for maintenance and repairs on the Legion Hall. The County is the Lessor and is not responsible for said repairs.

The County will do normal, routine maintenance on County Rd 49. They will also try to upgrade the road at the Fair Grounds where there are potholes and other issues.

The upcoming meeting for SCEDD was discussed. The fee structure for membership will be discussed and re-evaluated at the next meeting.

E-waste was again discussed. Nothing new was received from Sharon Johnson. Jeanne Sorensen said after the computers are refurbished perhaps they could be sold. Televisions, monitors, etc. would be a different issue and something will still need to be done with them. The Commissioners will continue to try to find an outlet for this waste.

Alvin and DeAnn Russell, the new owners of the Peters Gravel Pit, met with the Commissioners to discuss their newly acquired property. Road and Bridge Foreman Rick Spady also attended the meeting. The Russell's requested a copy of the lease agreement. They stated that since there are over 12 acres that they are not able to use for grazing, they would like an annual fee from the County to guarantee them income on these acres, then, as yards of gravel are used, they can be subtracted from that annual amount accordingly. The County will draw up a new lease with the new owners.

George Moats with Eastern Slope Rural Telephone Association (ESRTA) met with the Commissioners regarding preliminary work with internet issues with the County and to access the needs of the County.

The Treasurer's report was reviewed. The Treasurer's Semi Annual Report was approved and signed.

The Clerk's report was reviewed and filed.

The Commissioners report was reviewed.

The TV tower report was reviewed.

Maintenance Manager Mike Crain met with the Commissioners to discuss the purchase of a box scraper for maintenance at the Fair Grounds. Scott made the motion, seconded by Oswald, to purchase the box scraper for the Fair Grounds. All Commissioners voted affirmative.

One time-off request was approved and signed.

Oswald made the motion, seconded by Koehler, to approve and sign the CSBG Performance Report Request for Reimbursement. All Commissioners voted affirmative.

The preliminary 2013 Notice of Valuation was reviewed. The final report will be received from the State in August.

Letters were received from B&C Zoning regarding hog farm properties requesting forms for zoning compliance be filled out and returned on each property. The Commissioners stated that instead of filling out and signing their forms, they will send a letter stating that this land is zoned for agriculture and there have been no issues regarding compliance.

The Commissioners reviewed a personnel issue. Scott made the motion, seconded by Koehler, to address personnel action as needed to stop compromise of personal data and records and breach of confidentiality in certain departments and to implement disciplinary action that may include dismissal. All Commissioners voted affirmative.

The next Regular Meeting will be held July 25, 2013.

With no further business, Scott made the motion, seconded by Koehler, to adjourn at 2:48 p.m. All Commissioners voted affirmative.