

UNOFFICIAL MINUTES FOR AUGUST 13, 2014

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on August 13, 2014. Oswald opened the meeting with prayer and Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner
William E. Koehler, Commissioner
Donald Oswald, Commissioner
Debra C. Lening, County Clerk
Peggy Dunlap, Administrator

Cindy McCloud and William Wilcox were present as visitors.

Minutes from the July 24, 2014 Regular Meeting was presented. Koehler made a motion, seconded by Oswald, to approve the Minutes as presented. All Commissioners voted affirmative.

The vouchers were reviewed. Four vouchers were questioned. Oswald made the motion, seconded by Koehler, to approved and sign all but 3 of the vouchers. All Commissioners voted affirmative.

The agenda was reviewed. Additions were made, to wit: Old Business: #12-Towner Line; #13-DTR Tower at Sheridan Lake; New Business: #8-Public Health Meeting; #9-Courthouse Security Committee. Oswald made the motion, seconded by Koehler, to approve the agenda with additions. All Commissioners voted affirmative.

A resignation letter was received from Sharon Johnson. Oswald made the motion, seconded by Koehler, to accept Sharon Johnson's resignation from the Kiowa County Historic Preservation Commission, thanking her for her dedicated service. All Commissioners voted affirmative.

Oswald made the motion, seconded by Koehler, to sign the State Historical Fund Grant for the Murdock Building project. All Commissioners voted affirmative.

The transit van phone issue was again discussed. Carla Gifford does not want to use her home phone for calls. The Commissioners discussed having a fourth line put in and taking the calls at their office. The cell phone contract ends September 2nd. Nothing was actually budgeted in the transit van budget for cell phones. Oswald made the motion to install a fourth line in the Commissioner's office to receive transit van calls. There was further discussion. The motion died for a lack of a second. Scott made a motion, seconded by Oswald, to continue with the cell phones as is until the first of the year and then revisit the matter at that time. All Commissioners voted affirmative.

Dustin Wyckoff met with the Commissioners with concerns about the County spending \$300,000 for the Murdock Building and wanted to know what would happen if there was an emergency in the County where those funds were needed. He also wanted to know what National Parks were going to pay in rent and what would happen if the County just walked away from this project – who would it affect. Scott explained that National Park Service would be using part of the building and the senior citizens center would house part of it. Scott also explained that other grants were being sought after to help offset the \$300,000 and that everything was contingent upon receiving the DOLA grant to finish this project by 2015. Once the project is complete, the County will receive rent/lease funds from NPS. Wyckoff also wanted to know if the Commissioners could stop someone from breaking out grassland to farm ground with the dry conditions. The Commissioners said they have been looking into this but that it is treading on private land owners' rights and their operations. The County can put on additional restrictions but the FSA and NRCS is involved and can give a different response.

Keith Seimsen with SE Environmental Health met with the Commissioners to go over the On-Site Wastewater Treatment Systems Regulations draft specific to Kiowa County. The Commissioners need to set a date for a public hearing for these regulations. October 9th at 10:00 a.m. will be the public hearing date with the Board of Health. The point of contact to obtain Wastewater Treatment permits will be the Public Health office.

Prowers County Public Health and Environment Director Tammie Clark met with the Commissioners to present the Mutual Aid and Assistance Agreement for Colorado Public Health agencies. This involves the Colorado Disaster Emergency Act that started back in 2001. This agreement needs to be updated every five years. Clark needs the Commissioners to help identify the points of contact in the event of an emergency. The BOCC chairman will be the primary representative, the OEM (which is the Sheriff at this time) as the first alternate representative, and the Public Health Director as the second alternate representative. No signature is required. Clark will finish filling out the information and will then provide the Commissioners with a copy.

Clark stated that she received information from a lady named Cory Fleming, Administrator for the City and County Management Systems, who would like to scheduled a meeting either face-to-face or by conference call to visit with the Commissioners to see how the IGA was set up between the County and Prowers County Public Health to use as a possible model for other small counties. They will meet with her on August 25th or 26th.

Per the recommendation of the Public Health Director, Scott made the motion, seconded by Koehler, to hire Clarissa Lane for the Public Health administrative assistant position. All Commissioners voted affirmative. She will be able to start August 25th.

Clark stated she will have her staff come and help clear out the Bransgrove building to start the move of PH to their new location. Maintenance will still need to build a new wall after receiving direction from the Commissioners. Pricing for a generator is being looked at. It's imperative to have it in place for the refrigerators and freezers when they move the office to make sure the vaccines are kept at a constant temperature in the event of a power outage. Meanwhile, the vaccines have been moved to Prowers County until the move is complete and the generator is in place.

Sheriff Casey Sheridan met with the Commissioners to discuss the matter of the Emergency Management Coordinator position again. Sheridan said he really needs this position filled now as there is a lot of paperwork to complete due to the recent flood. There is plenty of work to keep this person busy full time. The County also needs to get the LEPC going and this person could help with that endeavor. After further discussion, the Commissioners said this position would need to have training to be used in this area, not for other areas in Colorado. Koehler made the motion, seconded by Oswald, to re-advertise for the County Emergency Management Coordinator position, with the County Sheriff as the supervisor of this position. All Commissioners voted affirmative.

The contract for the Bransgrove building (upstairs day care area) with the Kiowa County School District RE-1 was discussed. It was determined that the utilities would be split 50/50 as there are shared meters on all utilities. It was also discussed that the large, unfinished room will be for County storage only. The school will not need or use that area. It was also determined that the lease will be renewed annually on August 1st. The annual lease amount, per discussion, will be \$1.00. This matter was tabled until later in the meeting after changed are made to the contract.

County vehicle issues were discussed. The surplus vehicles need to be re-advertised to sell them.

A Fair Board letter of interest was received from Weston Crow-Tucker. Oswald made the motion, seconded by Koehler, to appoint Weston Crow-Tucker to the Fair Board. All Commissioners voted affirmative.

Landfill issues were discussed. ALTUS is a private firm the County pays to do state required monitored well tests and other state required testing on the County's behalf. ALTUS will come down and assist the County with collecting and presenting data for response to some of the deficiency mitigation for landfill issues with the Colorado Department of Public Health (CDPHE). Colorado Department of Public Health wants a face-to-face meeting. Koehler made the motion, seconded by Oswald, to contact the Colorado Department of Public Health for a face-to-face meeting for landfill issues. All Commissioners voted affirmative.

An Emergency Declaration and Process needs to be done within 7 days of the emergency event for FEMA report numbers to turn in to the State. It doesn't cost anything to send in the paperwork. However, there is no advantage to the County to send in this report, as the County will not receive any FEMA funding until the entire state has met a certain level of disaster expense.

The railroad line west of Haswell is being dismantled. According to Ely Ross with the Surface Transportation Board, the rail company can do this and there is nothing the County can do to stop it. Therefore, there is no need for the discussion intended for this meeting. However, there will be continued effort to stop the abandonment process of the Towner line.

The DTR tower at Sheridan Lake was discussed. The State is opposed to Southeast Colorado Power Association using the tower in any way.

Jack Howard met with the Commissioners regarding the helipad for the ambulance service. Eunice Weber would like for the County to do some in-kind work on the roadway. A grant was obtained to pay for the project. After discussion, Oswald made the motion, seconded by Koehler, to approve Road and Bridge to do in-kind work on the quarter circle entrance drive way for the helipad. All Commissioners voted affirmative.

Howard also discussed repairing County Rd 39.75 due to flood damage. There is an easement on that road but it hasn't been being worked. It was determined that it needs to be worked but R&B will need to find where the gas lines, etc. are before working it. Koehler made the motion, seconded by Oswald, to maintain County Rd 39.75. All Commissioners voted affirmative.

The Treasurer's report was reviewed.

The Clerk's report was reviewed and filed.

The Commissioners report was reviewed.

The TV tower report was reviewed.

The Model Traffic report was reviewed.

The Cost Allocation Plan was received from the auditor. Oswald made the motion, seconded by Koehler, to sign the Cost Allocation Plan for 2013. All Commissioners voted affirmative.

The Road and Bridge foremen, Jack Howard, Rick Spady and Allen Wade Watts, met with the Commissioners for Road and Bridge issues. They discussed the VPlows needed. Oswald made the motion, seconded Koehler, to authorize the purchase of 3 VPlows for Road and Bridge. All Commissioners voted affirmative.

Other Road and Bridge issues were discussed. A 2005 Mack Tractor, Unit #73, has been giving R&B problems and has been repaired numerous times. The foremen would like to trade it off. The Road and Bridge job opening will continue being advertised. The letter from the County Attorney being sent to land owner and operator for road damages was reviewed.

Melissa Allen, the Child Welfare Case Worker, met with the Commissioners regarding the day care visitation room that she has been using for parent/child visitations. This space has now been designated as Public Health office space and she stated she had not been involved in the decision making. She stated that this would make her job very difficult and asked if the Commissioners would reconsider their decision. The Commissioners said they would talk with Public Health when they meet with them Friday, but they could make no decisions one way or the other at this time. They stated that if this space is needed for Public Health, DSS will have to find another location for these visitations.

The Commissioners met as the Board of Equalization. Assessor Penny Weirich stated that she had received no complaints or questions.

Two time-off request forms were reviewed. Oswald made the motion, seconded by Koehler, to approve the time-off requests for Peggy Dunlap and Mike Crain. All Commissioners voted affirmative.

Representative Larry Crowder sent information to the Commissioners for a fish farm. The Commissioners will discuss this matter with Rep. Crowder at the Kiowa County Fair.

Judge Tallman wants to have a meeting with the Commissioners for the Courthouse Security Committee the morning of September 4th.

The contract for the Bransgrove building (upstairs day care area) with Kiowa County School District RE-1 was again reviewed. Koehler made the motion, seconded by Scott, to sign the office space lease with the school. Koehler and Scott voted aye; Oswald voted nay. Motion carried.

The next Regular Meeting will be August 28th.

With no further business, Scott made the motion, seconded by Koehler, to adjourn at 3:43 p.m. All Commissioners voted affirmative.