

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on January 27, 2015. Oswald opened the meeting with prayer and Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner
Cindy McCloud, Commissioner
Donald Oswald, Commissioner
Delisa Weeks, County Clerk
Peggy Dunlap, Administrator

Minutes from the January 13, 2015 Regular Meeting was presented. Scott said there should be one addition to the minutes. The Road and Bridge rates are listed for the purposes of Grant Application and Disaster Re-imbursements ONLY. We do not do any commercial business. Scott made the motion and Oswald seconded to add the Road and Bridge rates are for Grant Application and Disaster Re-imbursements only. All voted affirmative.

The vouchers were reviewed. Two vouchers were questioned. Oswald moved and McCloud seconded the motion to pay vouchers. All voted affirmative.

The agenda was reviewed. Scott moved and McCloud seconded to approve agenda as presented. All voted affirmative.

The road foremen from each district, Jack Howard, Rick Spady, and Allen Watts, entered the board room.

First on the agenda was the road operator position. Mr. John Higgins was the only applicant for this position. He was interviewed on January 19, 2015. Scott moved and McCloud seconded to hire Mr. Higgins. All voted affirmative. Scott said we would have to contact Mr. Higgins for his start date.

Documentation for the new equipment was presented. Signatures were required. The new sales agreement went from \$25,000 to \$17,000 for trade-in in District 2, due to mechanical failure of the engine after the original trade in offer was made. The total purchase price for District 2 road grader will be \$208,300 with a monthly payment of \$1,555.77 for 60 months. Oswald moved to sign a new contract with CAT portraying the District 2 road grader devaluation. Scott seconded the motion. All voted affirmative. In District- 1 the monthly payment for their new road grader will be \$602.45. For District- 3 the monthly payment for their new road grader will be \$1,597.00.

The Road and Bridge Foremen discussed the purchase of another semi-tractor. Discussion over different semi tractors led to a motion from Oswald and a second from Scott to purchase the 2008 Mack truck for \$54,000. This truck will be replacing Unit 59.

The road foremen all discussed the upcoming chip seal projects for 2015. Scott moved and McCloud seconded the motion to get the chip seal material quotes for the 2015 year. All voted affirmative.

Foreman Watts reported on the dentist chairs he has in storage and the inventory is listed as: 3 chairs, 2 rolling stools, 3- trays with arms, 2- separate mechanical arms with lights and 1- sanitizer.

There was also discussion on generators. Howard showed interest in the propane generator for the District 2 shop. The road foremen left after this discussion.

John Marrin with Lamar Community College entered the meeting. Mr. Marrin gave an update on the college and invited everyone to the graduation in Lamar on May 2, 2015. He had encouraging words for the junior college and the variety of programs they are offering. Mr. Marrin reported there were several from Kiowa County who attend the college. Scott mentioned how he appreciated the LLC students who were involved with the work on the Veteran's Project at Roadside Park. Mr. Marrin thanked the Commissioners for their time and left.

The Emergency Management position was discussed. Scott said the Commissioners were responsible for this position and Oswald wanted to make clear this position would answer to the Commissioners. Scott said the Coordinator would have to work with the Sheriff and his office, but the Coordinator would ultimately answer to the Commissioners and that any one commissioner could assist with initial day to day operation of the position. McCloud made a motion the Coordinator would answer to the Commissioner's Office and Oswald second this motion. All voted affirmative. Scott then moved to hire Teresa Witte as Emergency Management Coordinator and McCloud seconded the motion. All voted affirmative.

Kemma Eikenberg entered the board room and gave a report on the Library. She reported the library visits are up for the 2014 year. The summer reading program was a great success, 46 children attended. Eikenberg also reported they received 3 different grants. One of these grants is for education books and an online database for school work. She said they have not had the time to really introduce this to the schools but would be doing so when it came available. With this database a child/parent can obtain information for science projects and homework in general.

Eikenberg also reported on a new program for inner-library loans they are doing with E-books. She said she would be able to assist anyone with the e-book information, if one requested it. She said the library has not advertised, due to training they have not received yet. Eikenberg also reported with one of the grants they were able to purchase 50 new children's books. She encouraged people to come in and visit the library and

check out the new books and programs the library has to offer. Eikenberg thanked them for their time and exited the board room.

Eunice Weber with the Ambulance Service reported she had attended the RETAC meeting and has the opportunity to apply for the EMS grant which would allow a consulting team to come in and review the counties strengths and weaknesses. With this grant the team can offer information as to how we as a county can encourage others to be more involved to become EMT's and to keep the EMT's we do have. Weber asked the Commissioners if they could write a letter of support for the grant application. This process would be for the County as a whole. This would come to the county at no cost. Oswald moved to support the consulting grant application and write a letter of support to the Department of Public Health. McLoud seconded and the motion carried.

There was discussion as to where the Emergency Coordinator will set up office. Scott mentioned there is possibility this office will move down to the County Clerk's Archives Office. There will be a wall installed and there will need to be security in place for the storage of plates. Oswald stated that something is going to need to take place soon. Scott said we need to get information out so we can get bids.

The Salt Water disposal line was discussed. It was all agreed that the people inquiring about the disposal line go to the private land owners and seek right of way approval from them. Scott stated he does not want outside entities to use the right of way for free.

Sheriff Sheridan and Undersheriff Meyer entered the meeting in regards to the purchase of a new vehicle. Sheridan explained he was planning to purchase a pick up at Tri County Ford. Sheridan said he will be trading in the 2006 Expedition for \$4,500. After discussion Oswald moved to purchase a patrol pick-up for \$26,892.00. McLoud seconded the motion. All voted affirmative. Oswald questioned as to what the difference was between a police package and a regular vehicle. Sheriff Sheridan stated the police package is pre-wired and bigger brakes.

Scott asked Sheriff Sheridan why the drug dog was not being utilized. Sheriff stated that the dog started to scratch the vehicles up and feared we would face other problems since the main drug the dog was hitting on was marijuana. With the new drug laws in regards to marijuana, Sheriff did not want to put the county in liability issues. Sheriff explained he put the drug dog up for sale to other law enforcement and no one was interested. The dog was sold to its law enforcement trainer. It was sold for \$2,000. Scott asked if we would be considering another drug dog. Sheriff stated not at this time.

Sheriff discussed the salary with the newest employee he had and Scott said they would be leaving salaries and how they increased salaries the same.

Undersheriff Meyer explained to the Commissioners there was a need to purchase a vacuum sealer machine for confiscated drugs. The sheriff's office has a large amount of marijuana that needs to be sealed as it could become an issue. Lincoln County Sheriff's office said the bag and sealer is what they use for their seized drug cases. After lengthy discussions Oswald moved to purchase the 30 inch Prop-Lock Property Management System with an estimated cost of \$5,500.00. McLoud seconded the motion. All voted affirmative.

Sheriff and Undersheriff thanked the Commissioners for their time. Commissioners recessed at 12:10pm.

At 1:07 pm the Commissioner's meeting reconvened.

The Transit Van issues were discussed. Those present were Lola Igou, Wanda Lessenden, Melissa Peterson, Terri Salisbury and Dennis Pearson. Melissa Peterson presented the Commissioners each with a pamphlet she is handing out to businesses and handing to the public in general. The pamphlet provides information as to the costs of the trip and who to call in regards to weather issues. The driver of the van will make the final decision as to whether the trip will go or not due to weather conditions. It was agreed the Commissioner's Office will still assist in making appointments. Dennis Pearson asked for clarification for Medicaid appointments. Oswald made the motion and McLoud seconded the approval of the Transit Brochure. All voted affirmative. The Transit Van is running from February 1, 2015 thru August of 2015. In August the transit van will be re-evaluated to be sure there are not anymore updates or if needed will be addressed at this time or if the van services are even feasible. The pamphlets will be issued out county wide and the Van will be available starting February 1, 2015.

At 2:00 p.m. Dave Miller with the Department of Wildlife entered the board room and introduced himself. He explained he was inquiring about the property the county owned down by Nee Grande. He explained he was trying to do some habitat improvements in that area. He said that maybe some native shrubs, trees and food plots are put in. Miller said he hoped this would bring in more quail and pheasant population. It appears there is approximately 160 acres. Scott said the County is interested in this and would like to be kept apprised of the situation. Miller said he does have one grant application and is waiting to hear from the organization. Scott asked Miller to draw up some plans and paperwork and bring it back on February 12, 2015. Miller thanked the Commissioners for their consideration and then asked if there would be a possibility of the county grading about a quarter of a mile of the road for them so they could get into this location easier. Commissioners said they would be able to do so.

Scott brought the office for Emergency Coordinator up again. Scott said he thought we should proceed with the Clerk's Research Room. Clerk Weeks asked if the Veteran's Office could be used instead of the research room. McLoud said she feels that office would be too small. Oswald made motion to recess and Scott seconded. All voted affirmative. Recessed at 2:25 p.m. Meeting reconvened at 2:40 p.m. Scott moved and

Oswald seconded to put out bids for putting in the wall to make office space for Emergency Coordinator in the Clerk's research room. All voted affirmative

Scott moved and Oswald second the motion to write a letter to Thomas Energy in regards to the Salt Water Disposal Line and ask them to obtain easements from the private land owners for their disposal lines.

Discussions over the dentist chairs and equipment were brought up. Scott said he was not interested in keeping the dentist equipment for another 10 years. McLoud said she would get back in contact with the hospital to see if they are interested or not.

Undersheriff Meyer came into the board room and the commissioners asked if there were problems with the 911 system. Meyer reported that the deputies would sometimes be kept on hold when calling in and there had been some office safety issues the dispatchers had put them in. Commissioners asked Meyer if he could get some quotes from other 911 providers such as Prowers and Cheyenne Counties and see if it was cost effective or if it was even a possibility to join in with them.

Oswald moved and McLoud seconded line Items 9,10,11,12 and 13 to be tabled for the work session or the next meeting. All voted affirmative. There will be updated information on the Fire District at this time too.

The pavilion at the fairgrounds was brought up and Mr. Watts was not able to get the information to the commissioners. McLoud stated she had spoken with Mr. Watts and he asked if he could present the information in February.

Dunlap received a letter of interest in regards to a vacancy on the Fair board. Fair board is to be meeting on February 3, 2015. It was decided the commissioners would attend the meeting and get more information in regards to a possibility of a paid secretary and a paid chairman of the Fair board. This will be further discussed at the February 10th work session.

NEW Business:

Veterans Report and Sheriff's Report were presented.

Oswald gave review of meetings he had attended. Oswald reported he attended the KCEDF meeting and the board there is going to ask the Commissioners if they would review the possibility of the funding stream going back under DSS. Oswald reported that this would have to go back in front of the commissioners.

McLoud reported she attended the Early Childhood meeting in regards to individuals who may be interested in becoming certified daycare providers.

McLoud reported she had spoken with some people in regards to wind farms and there was nothing new to report on.

Scott said the only thing to report on SECED was the hiring of the executive director position. SECED will meet January 28, 2015 for a TPR meeting with CDOT at 11:00 am, followed by their annual dinner and regular meeting. Executive director applications will be reviewed February 4, 2015; at 1:00pm.

Scott thought it was important that we have the reports or minutes from SECED and KCEDF kept on file at the Commissioner's Office.

There were no time-off requests.

HIPAA Business Associate Agreement was presented. Dunlap stated she thought we needed clarifications as to why the commissioners need to sign this agreement. McLoud said she would inquire about this at the KCHD meeting tonight.

The Scrap Metal Bid was reviewed. The one bidder said his bid was low due to other people removing scrap material from the landfill. Oswald moved to decline the bid and provide the bidder with a reply the problem has been corrected and if he wanted to rebid at a higher amount the commissioners would reconsider. Scott seconded the motion. All voted affirmative.

Oswald moved to sign the verification sheet for HUTF (Highway Users Traffic Fund) McLoud seconded the motion. All voted affirmative.

The CSGB grant for 2015-2018 need a signature. We will receive around \$5,000 if we are approved. Oswald moved to approve and McLoud seconded. All voted affirmative.

Oswald moved to sign the Property Declaration Schedule to the Ferris Pit. McLoud seconded the motion. All voted affirmative.

Lower Arkansas Valley Area Agency on Agency Resolution of participation required a signature. Oswald moved and McLoud seconded to sign the Resolution of Participation. All voted affirmative.

Oswald moved and McLoud seconded to adjourn the meeting at 4:23 p.m.