

The Regular meeting of the Kiowa County Commissioners was called to order on October 10, 2019 at 9:00 a.m. by Chairman Richard Scott. Scott opened the meeting with prayer and the Pledge of Allegiance. Those in Attendance:

Richard Scott, Chairman  
Donald Oswald, Commissioner  
Howard "Butch" Robertson, Commissioner  
Delisa Weeks, County Clerk  
Tina Adamson, County Administrator

Oswald moved and Robertson seconded the motion to approve the minutes as presented.  
Motion carried.

Robertson moved and Oswald seconded the motion to approve the vouchers as presented.  
Motion carried.

Scott moved and Robertson seconded the motion to approve the amended agenda with the following addition to Old Business: RETAC Appointment and New Business: Snow Removal at Weisbrod Hospital.

#### **OLD BUSINESS:**

**Grant Update:** Administrator Adamson has applied for the Underfunded Courthouse Grant. Discussion followed. Adamson discussed a matching grant for the construction documents. Oswald moved and Robertson seconded to approve a \$5,000.00 cash match grant. Motion carried. Oswald moved and Robertson seconded to sign the Underfunded Courthouse Grant. Motion carried.

**Landfill Update/Recycling:** Jeff Scranton, Landfill Manager entered the meeting to discuss the tire and e-waste on free dump day. Scott moved and Oswald seconded the motion to charge a fee for tire and e-waste on free dump day. Motion carried. The next Free Dump Day will be October 1. Scranton further discussed the transportation of cardboard and the baling of it. Scranton exited the meeting at 10:30 a.m.

**Mickie Lewis-Gemici**, Small Business Development Director entered the meeting at 10:35 a.m. to introduce herself. Gemici discussed the different workshops and learning centers that SBDC have provided and would like to hold some of these workshops in Kiowa County. The informational workshops would include starting a small business and the financial part of having a business. She encouraged anyone that would like to start a small business to contact her. The Commissioner's Office has the information for SBDC. Ms. Gemici exited the meeting at 11:17 a.m.

**Belinda Zink**, Architect with Zink and Associates entered the meeting to discuss the Park Service change orders. Discussion followed. Oswald moved and Robertson seconded the motion to have change orders 15 thru 20 to be paid by National Park Service Funds. Motion carried.

The Commissioner's agreed to hold a working lunch.

**Dennis Pearson**, Director of Social Services entered the meeting at 1:03 p.m. to present a MOU with Cheyenne County. Oswald moved and Robertson seconded the motion to sign the Memorandum of Understanding with Cheyenne County for the month of October. Motion carried.

In September DSS had received 22 applications for assistance. Pearson reported this was unusually high. Pearson will advertise for a Case Aide Worker for Social Services.

**Jan Richards** with KCEDF and Cindy McLoud entered the meeting at 1:25 p.m. to review the contracts with regards to the Kiowa County Senior Citizens building.

**Weed Control Update:** Adamson is working on a budget which will include the chemical, equipment and a salary position.

NPS Building Rental Agreement: No action.

**Personnel Policy:** No decisions were made.

**Planning & Zoning Update/Setback:** The Planning & Zoning Board had met and voted to change the setback requirements from 2000 feet to 500 feet. They would also like to have any transmission lines to be underground going thru town. This will be discussed at a later date after gathering more information.

**RETAC:** Robertson moved and Scott seconded the motion to appoint Renay Crain to the RETAC Board. Motion carried. Oswald moved and Scott seconded the motion to appoint Teresa Witte to the RETAC Board. Motion carried.

**Upcoming Meetings:** A review of meetings attended was discussed. Reports were acknowledged and signed.

## **NEW BUSINESS:**

**Time off Requests:** Three requests for time off were made. Oswald moved and Robertson seconded the motion to approve the time off requests. Motion carried.

**2020 Insurance Option:** Oswald moved and Robertson seconded the motion to keep the employees insurance options the same as the 2019 Insurance Options. Motion carried.

**Property Deed:** The Board signed the property deed for the parcel of land sold to Jerrold and Janet Frederick.

**CAT 140M2 Service Agreement:** The BOCC agreed not to sign the CAT 140M2 Agreement.

**Fair Board Resignation:** The Board accepted the resignation of Scotty Engelhardt and would like to thank him for his years of service on the Fair Board.

**Fair Board Letter of Interest:** The Commissioners requested this position be advertised.

**Cooperative Wildfire Protection Agreement:** Oswald moved to approve the Cooperative Wildfire Protection Agreement, Robertson seconded. Motion carried.

**Hospital Snow Removal:** The BOCC agreed the county maintenance department is too busy with their own snow removal to do Weisbrod Hospital grounds.

With no further business to discuss, Robertson moved and Oswald seconded the motion to adjourn the meeting at 3:45 p.m. Motion carried.